June 2026

# eVA UPDATE

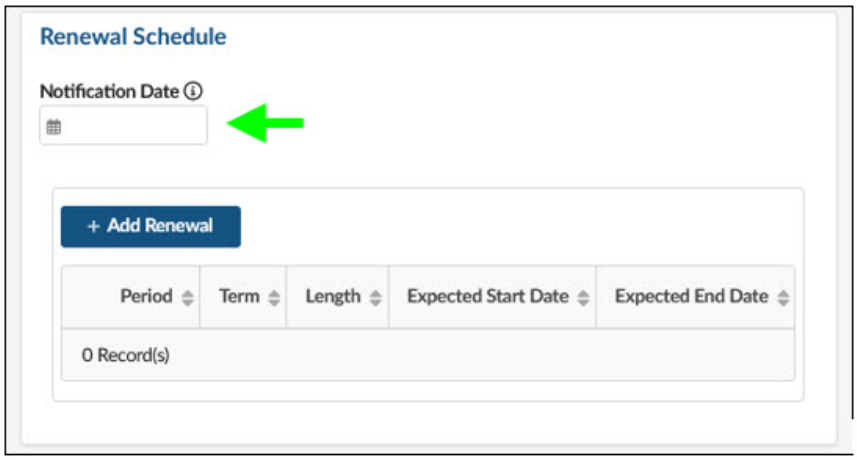
## Best Practice When Setting the Contract's Notification Date

When Creating or Renewing a Contract, it's best practice to **set the Notification Date to:**

- **~ 90 days before the contract's expiration**
- **~ 120 days before the last contract's expiration (no renewals remaining)**

This ensures an email notification is sent out to inform the **Internal Team** that the contract's expiration date is approaching.

**Read the Full Buyer Tip Now!**




## Forum 2026 is Fast Approaching!

We hope you're looking forward to this year's *Forum 2026: Elevating Procurement in Virginia* being held November 15-18 in Virginia Beach.

To learn more about this great learning opportunity and a preview of eVA's sessions, visit **the conference information page now.**







Save the date for the next
Buyer User Group (BUG) Meeting

**Tuesday**
**July 28th at 10am**

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